



Updated July 2019

Student Guide - TCW's Safeguarding and Child Protection Policy

Your teachers are responsible for making sure that you have a safe environment in which you can learn. If you feel unsafe you need to let your teacher know.

Your teacher will...

- support you with positive praise, this might include fist bumps, high fives, hand shakes or one arm hugs to the side. They will not give you a full hug.
- not be friends with you on any social media.
- only contact you on your mobile phone number during school hours and only about your lessons.
- only take photographs of you with consent from your parent or carer. These photos will be related to your school work and they will be deleted once they have been uploaded to the drive.

Your teachers are not able to keep secrets. They have to tell someone in the TCW safeguarding team if they think you are at risk of hurting yourself or hurting someone else. They will also need to let your parents or carers know. This is always difficult for your teacher as they care very much for you and don't want to see you upset. They HAVE to let the safeguarding team know even if you ask them not to and

they HAVE to let your parents or carers know as your parents or carers are responsible for keeping you safe and happy.

Your teacher will not speak to your parents or carers about a concern if you say that you feel unsafe with your parents or carers. They will need to tell a social worker. The social worker will come and talk to you about it and they may call the police if they think you are in danger of being hurt. You won't be in trouble it is just to keep you safe.

If someone is speaking to you over the Internet or on your phone and you don't know who they are, tell your parents or your teacher. If someone is saying things that are upsetting you or someone is making you do things that you don't want to do, tell your parents or your teacher. You must tell your teacher if there is anything that you are frightened of and your teacher will try and find people to help you.

If you don't think you can speak to your teacher, call 02073770280 and ask to speak to Sophie or Adam – and tell whoever answers that it is an emergency.

TCW safeguarding team are here to look after you:

- **Your teacher or teachers**

- **Your Education Support Officer or your Head of Centre**

- **The Designated Safeguarding Lead**
- **Lotta Jones**
02073770280 ext 606

- **The Deputy Safeguarding Lead Assistant Head**
- **Dean Phillips**
02073770280 ext 604

If you feel you are in danger-Call the Police:
999 for emergencies
101 for help